



High Pressure Boiler Inspections

Effective November 16, 2010, owners must hire a qualified boiler inspector employed by an authorized insurance company to perform annual high pressure boiler inspections. The Department will not be conducting these inspections for the upcoming cycle.

ANNUAL INSPECTION CYCLE

The High Pressure Boiler Inspection Cycle runs from November 16 to November 15 of the following calendar year.

2011 Cycle: November 16, 2010 to November 15, 2011

INSPECTIONS

- High pressure boilers must have two inspections every cycle: an internal inspection and an external inspection.
- These inspections must be conducted within the same cycle but should be performed approximately six months apart.
- Inspections can only be performed by an **authorized insurance company**.

INSPECTION & FILING REQUIREMENTS

- A Boiler Inspection Report ([BO9 form](#)) must be filed for each inspection type.
- The BO-9 must be filed within 45 days of performing each inspection type.
- Inspectors must notify the Department at least 10 days before performing the internal inspection. Email notification to: hpboilers@buildings.nyc.gov.
- If defects are found during an inspection, defects must be corrected and an Affirmation of Correction ([BO13 form](#)) filed within the 45 days of performing the inspection. Reports are not considered complete until the BO-13 is received.
- Reports submitted more than 45 days after the date of inspection will receive a late penalty of \$50 per boiler, per inspection type for each month the report is late.
- Reports submitted 12 months after the day of inspection will be deemed expired and a penalty of \$1,000 per boiler, per inspection type will be imposed.
- An owner may request an extension of the filing deadline based on the criteria outlined in [1 RCNY 103-05](#). The request can be submitted using the Extension Request Form ([BO13E form](#)).

- An owner may request a waiver of penalties by submitting a Boiler Waiver of Penalties (BWP) form and the required filing fee. The criteria for waivers are outlined in [1 RCNY 103-05](#).

FILING FEES AND PENALTIES

FORM	FILING DEADLINE (from date of inspection)	PROCESSING FEE	LATE PENALTY	FULL PENALTY
BO-9 (Boiler Inspection Report)	45 days	\$30	\$50 per month	\$1,000 per year
OP-49 (Boiler Removal)	30 days	\$45	\$50 per month	\$500 per year
BO-13 (Affirmation of Correction)	45 days	\$30	\$50 per month	\$1,000 per year
BO-13E (Extension Request)	45 days	\$15	\$50 per month	\$1,000 per year
Violation Waivers	No deadline	\$30	N/A	N/A

Late Penalties: Apply to reports filed after the filing deadline but within 12 months of the inspection.

Full Penalties: Apply to reports filed more than 12 months after the inspection.

Submit forms and processing fees:

Central Filing and Billing Unit
 Department of Buildings
 280 Broadway, 6th Floor
 New York, NY 10007

Submit late forms and penalties:

Boilers Division
 Department of Buildings
 280 Broadway, 4th Floor
 New York, NY 10007